

## 10905NAT Graduate Diploma of Digital Orthodontic Treatments

### Our Fees and Refund Policy

#### Fees

Tuition fees are listed in the current course brochure and on the website. **All fees are GST free and charged in AUD.** Fees can be paid by credit card or via bank deposits to The Digital Orthodontic College. The Digital Orthodontic College may update their administration fees, re-enrolment fees and associated charges from time to time. In such cases, participants will be given a 14 day of notice of any changes in fees.

**Payment Options:** If you are an Australian or New Zealand resident with a business entity (ABN. Company, Trust), there are two ways to pay the course/tuition fees:

1. Payment Plan – A monthly instalment payment plan with terms varying from 3-12 months (interest applies). This is facilitated by our third-party provider - Procuret Finance – You will pay equal monthly instalments as the course progresses, and in advance of delivery of the next section of the course. An authorised recurring direct debit with a bank account or credit card is also required at enrolment. If you should wish to switch, at any time from delivery of the course by instalments to receiving the balance of the course in order to graduate earlier, then that may be done at any time by payment of any outstanding balance of the course fee at that time. Payment plan is only available to Australian / New Zealand residents with an active ABN / NZBN (Procuret Finance).
2. Other ways to pay - An upfront payment in full is not required to commence the course, unless a participant chooses to use a Fast Track pathway to their course completion or not incur interest charges. Upon receipt participants will have access to the **entire course content** immediately via our e-learning portal, webinars, discussion forum and online library. Please note that we do not provide any upfront payment discounts or rewards.

Surcharge may apply for credit card payments between 0.5-2% depending on your card type (calculated at time of payment online by our merchant facility). Any outstanding balance must be paid at course completion or within 18 months, whichever comes first. A qualification award will not be issued until this is paid.

A condition of all payment plans is to subject to terms and conditions of our merchant and finance providers.

**Fees include** all learning materials, assessments, account management, administration including access to the college's e-learning portal, webinars, discussion forum and online library as stated in the program guide. However, you will need to provide your own: digital camera, photographic retractors and mirrors; dental bonding materials and orthodontic instruments; a working laptop with access to video conferencing tools and relevant office suite software; and access to a clear aligner doctor portal.

**Additional fees and charges may include (subject to change from time to time without notice):**

- |   |                                 |
|---|---------------------------------|
| • Recognition of Prior Learning (RPL)               | \$2500 per unit of competency   |
| • Late completion of course/re-enrolment fee        | From \$4900 (GST free)          |
| • Re-issue of qualification certificates or results | \$175 (GST free)                |
| • Direct debit Dishonour fees/late payments         | \$75 per dishonour/late payment |

The Digital Orthodontic College will issue qualification certificates within 30 days of successful completion of the course content and assessments.

**Refunds / Cancellations**

A student is not entitled to a refund if the student has had their enrolment cancelled if they are in breach of the disciplinary policies outlined in the Participant and The Digital Orthodontic College Rights and Responsibilities. For any other cancellations within 14 days of tuition fee payment, a non-refundable fee of \$4,900 (GST free) applies. Non-refundable portion of fees consists of all application, enrolment fees, establishment and administrative fees.

**Refund Calculations are made as below**

1. Prior to any access / login is established for our e-learning portal and if enrolment is within 14 days, a non-refundable administrative fee of \$4,900 applies.
2. After access / login has been established to the e-learning portal or >14 days after enrolment, non-refundable fees are calculated as below-
  - a. Non-refundable administrative fee of \$4,900, plus
  - b. Non-refundable tuition fee calculated per month, for every month of enrolment, starting from the date of course commencement as per calculations: (Total Course fee invoiced MINUS \$4,900) / 12

To apply for a refund, students must complete and submit via email the [Refund Request Form](#).

If a payment has been made and The Digital Orthodontic College terminates the training and assessment arrangement early or fails to provide the agreed services, a student will be entitled to a full refund of the fee paid if the training to which the payment relates has not yet commenced or a proportionate refund if it has commenced. The refund will be made within three weeks (21 calendar days) and will be transferred into the student's nominated bank account.

### **Re-enrolment fees / Failure of Course Completion**

**A fee-free extension of up to three months** may be given in extenuating circumstances, upon application. This is negotiated on a case- by-case basis and granted upon a written request via email to [info@digitalorthodonticcollege.com](mailto:info@digitalorthodonticcollege.com) which needs to detail the reasons for the deferral.

**A re-enrolment fee** is applied if a student has not received a competency result by 18 months from the date of enrolment or within 21 months. The re-enrolment fee will provide additional months of access (calculated from the initial date of course end date and not any fee-free extension dates) to all training materials online, including allowance of a carryover of any unused 1-1 coaching sessions. The fees are as set in table below:

<b>Extension period after initial 18 months of enrolment</b>	<b>Fees (GST free)</b>
<b>6 months</b>	\$4900
<b>12 months</b>	\$9000
<b>Drop Out, resume at future date</b>	100% full new course fee applies

Note - The above fee relates to the AU-accredited 10905NAT diploma award and additional re-enrolment fees apply to extend enrolment for other courses or diploma programs.

Failure to complete the diploma within a total time frame 30 months; or those who drop out and wish to resume program at a later date, will not be eligible for re-enrolment fees or extensions. A new and full course fee will apply in these cases. To avoid a full new course fee, please contact us prior to lapse of your enrolment date to apply for and initiate your re-enrolment / extension period.