

## Recognition of other Qualifications

The Digital Orthodontic College will accept and provide credit to learners for units of competency.

Participants can make such an application at any time during the training programme.

Such an application may reduce the amount to training needed to be undertaken, the duration of the course or both, as each case is individual, such applications should be discussed with the trainer or The Digital Orthodontic College's CEO.

Where an application is to proceed, the Participant will need to provide either an AQF certification documentation issued by any other RTO or AQF authorised issuing organisation, or Authenticated VET transcripts issued by the Registrar, such as ASQA.

## Recognition of Prior Learning (RPL)

Recognition of Prior Learning (RPL) is an assessment process that assesses the competency of a RPL applicant by reviewing the acquired knowledge and skill of the applicant. This acquired skill and knowledge may have been acquired through formal, non-formal and informal learning to such an extent that the individual has attained skills and knowledge to meet the requirements specified in the training package or a VET accredited courses.

To assist in the process of Recognition of Prior Learning, the following definitions apply (as extracted from page 95 of the Users' Guide to the Standards for Registered Training Organisations (RTOs) 2015).

- a. **formal learning refers to learning that takes place through a structured program of instruction and is linked to the attainment of an AQF qualification or statement of attainment (for example, a certificate, diploma or university degree)**
- b. **non-formal learning refers to learning that takes place through a structured program of instruction, but does not lead to the attainment of an AQF qualification or statement of attainment (for example, in house professional development programs conducted by a business), and**
- c. **informal learning refers to learning that results through experience of work-related, social, family, hobby or leisure activities (for example the acquisition of interpersonal skills developed through several years as a sales representative).**

Participants who feel that they have already attained the required skills and knowledge covered in our courses are able to make an application for Recognition of Prior Learning.

Participants seeking RPL will be able to undertake the course assessments without the training component as a “Challenge Assessment”, i.e. an assessment without the prior revision or training.

Participants can apply for RPL at any time. A fee of 75% of the course fee is charged for this. Participants who fail to demonstrate their skills and knowledge in the RPL process will be able to re-enter the course. Enquires on the RPL process can be made to the Trainer and/or to **The Digital Orthodontic College’s** CEO.